

**MINUTES OF THE SWEFLING PARISH COUNCIL MEETING HELD IN  
THE VILLAGE HUT, SWEFLING ON TUESDAY 12<sup>TH</sup> MARCH 2019 AT  
7.30 PM**

**1. Attendance and apologies**

**Attendees**

Cllr John Stanley (Chair)  
Cllr Audrey Lummis  
Cllr Julia Kinsey  
Cllr John Tesh  
Cllr Martin Wyard

**Apologies for absence**

Cllr Jude Chin  
Cllr Isobel McGovern (Vice Chair)  
Cllr Stephen Burroughs  
Cllr Carol Poulter (No apologies)

**Also in attendance**

Maureen Philpot (Clerk)

**2. Declaration of Pecuniary and non-pecuniary interests**

**3. Public Forum**

- a) No public in attendance.
- b) Report from Cllr Stephen Burroughs (previously circulated). The Parish Council would like to thank Cllr Stephen Burroughs for his report.
- c) No report received from Cllr Carol Poulter.

**4. Minutes of the previous meeting**

a) The minutes of the Parish meeting held on 12<sup>th</sup> February 2019 (copies of which were previously circulated) were proposed by Cllr Martin Wyard and seconded by Cllr John Stanley and approved as a true and accurate record and signed by the chair.

b) Matters arising.

Cllr John Stanley has been in touch with Highways regarding the road on the north side of Bridge Farm Cottages. Highways said that they will look at the damage when they next inspect.

**Action: Cllr John Stanley will remind Highways of the above problem.**

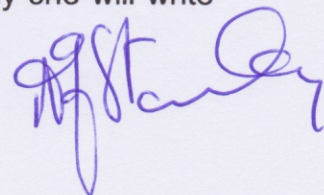
**5. Village Matters**

a) Annual approval of: Standing Orders, Standard of Conduct and Risk Register. These were all approved.

b) Annual approval of Financial Regulations and the Asset Register. These were both approved.

c) Cllr John Tesh reported that the funeral of Jean Hambling will be held in the village church at 11.30 am on Tuesday 19<sup>th</sup> March 2019. Jean was the Swefling Parish Clerk for many years and will be missed. The family have asked for bright colours and family flowers only. Donations will go to the church and St John's Ambulance, Saxmundham. Cllr Martin Wyard suggested that the Council do something to mark her life and it was suggested that a tree be planted on Jubilee Field in memory of her.

The Clerk reported that she had written to Cllrs Stephen Burroughs and Carol Poulter about funding for the Village Noticeboard. As there has been no reply she will write again.





## 6. Finance

a) To note the current financial position

### Barclays Community Account

Cash at bank as per statement dated 1 <sup>st</sup> February 2019	£747.54
Cheques received and not banked	£110.00
Less cheques uncleared	£189.60

**Sub-Total** £667.94

### Barclays Business Account

Cash at bank as per statement dated 1 <sup>st</sup> February 2019	£3,990.65
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**Total funds as per bank statements** £4,658.59

There were two cheques to be signed:

SALC – payroll service	£21.60
Village Hut rent	£168.00

A direct debit was signed for £14.99 + VAT per month for a yearly safety inspection of the play equipment.

## 7. Correspondence

The Clerk had received a poster from Calor Gas regarding a rural community fund. It was decided to apply for funding for a defibrillator for the village.

**Action: The clerk will apply for funding from the Community Fund, Calor Gas.**

## 8. Questions to the Chair

Cllr Audrey Lummis asked if the police had been informed of the two trial bikers who have been racing through the village and along the footpaths. The Chairman said he had been in touch and received a incident number. The police will check when they are next around. The two bikes are illegal on the road as they are not registered.

It was also suggested that when Cllr Stephen Burroughs next attends a Swefling Parish meeting he is asked about joining the group to share lit up speed signs.

## 9. Next meeting

The date and time of the next Parish Council meeting is scheduled for Tuesday 9<sup>th</sup> April 2019 at 7.30 pm.

The meeting closed at 8.15 pm.

Maureen Philpot (Clerk)  
maureenphilpot@gmail.com

*Maureen Philpot*  
9/4/2019