

**MINUTES OF THE SWEFLING PARISH COUNCIL MEETING HELD ON 9TH JULY 2019
AT 7.30 PM IN THE VILLAGE HUT**

1. Attendance and apologies

Attendees:

Cllr John Stanley (Chair)
Cllr Martin Wyard
Cllr Julia Kinsey
Cllr Audrey Lummis
Cllr Jude Chin
Cllr Stephen Burroughes
Cllr Maurice Cook

Apologies for Absence:

Cllr. John Tesh

Also in Attendance:

Maureen Philpot – Clerk

2. Declarations of interest and to consider requests for dispensations

None

3. Public Forum

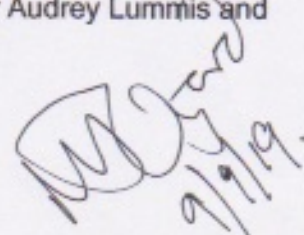
No public in attendance. The Chair welcomed Cllr Stephen Burroughes and Cllr Maurice Cook to the meeting and said what a pleasure to see two Councillors attend the Swefling meeting. This was agreed by the Parish Council.

a) Cllr Stephen Burroughes and Cllr Maurice Cook had both sent reports (previously circulated) and they highlighted a few points. Cllr Stephen Burroughes said that the exciting news was that new electric vehicle charging points were being introduced in Suffolk, beginning in Bury St Edmunds. The lack of health visitors is being re-examined and mental health in young people is also being examined. Cllr Jude Chin suggested that a direct route from schools to the Mental Health Service would be advantageous but Cllr John Stanley said there just aren't enough people working in the field. Cllr Stephen Burroughes reported that it is a struggle to recruit and lobbying the government may get something done. Cllr Julia Kinsey said that stress is an enormous problem and help is needed for doctors and nurses which would eventually help with recruitment.

Cllr Martin Wyard said that as his wife is involved with the Norfolk and Suffolk Health Trust he must declare an interest in this discussion. Cllr John Stanley commented that the lack of bus services is a big problem in rural Suffolk and that elderly and vulnerable people rely on buses. Cllr Stephen Burroughes said that the local bus services were just not used enough. Cllr Maurice Cook said that traffic in Framlingham has been a problem and the complaint is that business owners take up too much space. He said that parking on Market Square will have a time limit to help with turnover. September/October should be when the strategy will be in place to ease parking. He also reported that Framlingham will be a free wi-fi zone in the near future. Framlingham will also have a rejuvenated Christmas Festival. Cllr Julia Kinsey said that regulating the traffic flow on Fore Street would help but Cllr Stephen Burroughes said that this would be a very difficult task and ideally a one way system should be in place but once again this would be very difficult to implement. Cllr Stephen Burroughes said that he would fund the new noticeboard for Swefling which was greeted with a very positive reaction from the Swefling Councillors. Cllr John Stanley said that Kim Hayes will repair the old one and use it for the bowling club. Cllr Stephen Burroughes and Cllr Maurice Cook said that they will liaise in future and a monthly report will be sent. They said they will attend council meetings whenever they can. Also, there has been a good feel about the two new councils. Cllr Martin Wyard expressed his thanks for the two reports which was seconded by the rest of the Council.

4. Minutes of the Annual Council Meeting

a) The minutes of the Annual Council Meeting held on Tuesday 14th May 2019 (previously circulated) were proposed by Cllr John Stanley and seconded by Cllr Audrey Lummis and approved as a true and accurate record and signed by the chair.


9/7/19.

5. Village Matters

a) The Chair reported that Steve had been up to mow some of the field. He has tried to get in touch with the probationary service but has had no reply. He also reported that Daniel Stephens will cut back the edges on the outside of the field. It was also suggested that the Village purchase a red telephone box which will cost in the region of £1800 - £2000 and maybe get the villagers to buy a pane of glass and get their name etched on it to help pay for the box.

Action: The clerk will find out whether other councils use the probationary service.

6. Finance

a to e) will be in Appendix 1 at end of report.

f) The AGAR forms were signed and dated by the Chair and the Clerk.

g) The internal audit report was previously circulated. The Council said they were very clear and useful and expressed their thanks to the internal auditor. All points were noted. Cllr Jude Chin said the council should agree what level of reserves they would keep and also the asset list will be reviewed in September. The finances were proposed by Cllr John Stanley and seconded by Cllr Martin Wyard and all were in favour.

Action: The Clerk will send the Audit to the External Auditors and publish the Audit forms on the website.

7. Correspondence

No correspondence received.

8. Questions to the Chair

Cllr Martin Wyard said that he had got in touch with the person who hosted the bicycle event and he also said that he will take the signs down. The Council would like to express their thanks to former councillor Isobel McGovern for the work she has done on behalf of the Council.

Action: The clerk will send a letter of thanks to Mrs Isobel McGovern.

9. Next meeting

The date and time of the next meeting was confirmed as Tuesday 10th September 2019 at 7.30 pm in the Village Hut.

The meeting closed at 8.40 pm

Appendix 1

Finances

a) The current financial position at 30th June 2019

Barclays Community Account	£1,776.70
Barclays Business Account	<u>£3,994.62</u>
Total funds	£5,771.32

b) Cheques signed

<u>Date</u>	<u>Chq No</u>	<u>Payee</u>	<u>Classification</u>	<u>Amount</u>
9.7.2019	100622	Peggs	Repair of Village Sign	£108.00
9.7.2019	100623	Andy Franklin	Mowing	£25.00
9.7.2019	100624	Maureen Philpot	Clerk's Pay	£317.04
9.7.2019	100626	HMRC	PAYEE	£79.20
9.7.2019	100627	VIP Machinery	Lawnmower repair	£120.00
9.7.2019	100628	J. Stanley	Fuel for mower	£30.23

c) The quarterly bank reconciliation (previously circulated) was approved and proposed by Cllr John Stanley and seconded by Cllr Martin Wyard, all in favour.

d) To review quarterly budget as per expenditure. It was agreed that this is on target.

e) This has been arranged, see cheques above.